

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School  
Cafeteria  
September 26, 2023

Call to order by Board Secretary

Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro

Matthew Vaccaro

Candace Tarabocchia

Members Absent: Edmond Monti

Vacant: One Member

Also Present: James Knipper, Superintendent/Principal

Laurel Spadavecchia, Business Administrator/Board Secretary

Dana Genatt, Director of Curriculum & Instruction

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Swearing in of new Board Member Candace Tarabocchia

1.

- Acceptance of Minutes of September 12, 2023, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Matthew Vaccaro

Seconded: David Vaccaro

Action taken: 3 Ayes. 1 Absent. 1 Vacancy. Motion Approved.

- Acceptance of Correspondence

- NJ Department of Education ESEA Final Expenditure Reports approval letters for Title I, Title I SIA, Title II, and Title IV – Attachment 1.2

- NJ Department of Education Final Expenditure Report approval for the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) grant funding – Attachment 1.3

- NJ Department of Education District Plan for Virtual or Remote Instruction for the 2023-2024 School Year Approval Letter – Attachment 1.4

Motion: Matthew Vaccaro  
 Seconded: Candace Tarabocchia  
 Action taken: 3 Ayes. 1 Absent. 1 Vacancy. Motion Approved.

- Superintendent’s Report

Motion: Matthew Vaccaro  
 Seconded: Candace Tarabocchia  
 Action taken: 3 Ayes. 1 Absent. 1 Vacancy. Motion Approved.

- Submission of HIB Cases – August & September 2023

<u>Investigations</u>	<u>Confirmed Cases</u>
<b>0</b>	<b>0</b>

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Candace Tarabocchia  
 Seconded: Matthew Vaccaro  
 Action taken: 3 Ayes. 1 Absent. 1 Vacancy. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for September 2023 for a total of \$466,618.47 – Attachment 2.1
2. Resolved to approve the Check Register for the month of September 2023 for \$92,690.88 - Attachment 2.2
3. Resolved to approve the Payroll Check Register for September 15, 2023 for \$111,642.76 with gross pay wages of \$204,093.90 – Attachment 2.3
4. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for September 2023 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
5. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for September 2023 that no

budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.

6. Resolved to approve the Moonachie Board of Education to continue to participate as a member of the Hunterdon County Educational Services Commission for the purchase of goods and services for the 2023-2024 school year.
7. Resolved to approve the Moonachie Board of Education to participate as a member of the New Jersey Cooperative Purchasing Alliance for the purchase of goods and services for the 2023-2024 school year.
8. Resolved to approve the Private Schools for Students with Disabilities Tuition Contract between the Moonachie Board of Education and CTC Academy, Inc for the 2023-2024 school year – Attachment 2.8
9. Resolved to approve the submission of the amendment for the Elementary and Secondary Education Act (ESEA) carryover funds for the 2023-2024 school year in the following amounts – Attachment 2.9

Title IIA	\$3,754
Title IV Part A	\$6,444

10. Resolved to approve the Private Schools for Students with Disabilities Tuition Contract between the Moonachie Board of Education and Windsor Bergen Academy – Attachment 2.10
11. Resolved to accept the Treasurer’s Report August 2023– Attachment 2.11
12. Resolved to accept the Report of the Secretary of the Moonachie Board of Education for August 2023 – Attachment 2.12
13. Resolved to approve the Newsela Customer Agreement for a supplemental instructional subscription for the 2023-2024 school year – Attachment 2.13

3. Policy

Motion: Matthew Vaccaro

Seconded: Candace Tarabocchia

Action taken: 3 Ayes. 1 Absent. 1 Vacancy. Motion Approved.

1. Resolved to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2023-2024 School Year – Attachment 3.1
2. Resolved to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for School Year 2022-2023 – Attachment 3.2

4. Personnel

Motion: Matthew Vaccaro

Seconded: Candace Tarabocchia

Action taken: 3 Ayes. 1 Absent. 1 Vacancy. Motion Approved.

1. Resolved to approve Dana Genatt as the district Homeless Liaison and Register at a cost of \$5,000 for the 2023-2024 school year.
2. Resolved to approve James Knipper as School Safety Specialist for the 2023-2024 school year.
3. Resolved to rescind the School Aide job offer to Cheryl Segro who has declined the position.
4. Resolved to approve the following staff members for After-School Programs for the 2023-2024 school year to be paid at an hourly rate of \$51.01:

<b>Position</b>	<b>Allotted Hours</b>	<b>Employee</b>
RLC TV	85 hours	Greg Keelen
Performing Arts/Drama	70 hours	Greg Keelen
Yearbook	70 hours shared	Val Kenny/Linda Esposito
Student Council	85 hours	Caitlin Henrickson
8 <sup>th</sup> Grade Advisors (2)	50 hours shared	Greg Keelen/Lisa Perez

5. Curriculum

Motion: Matthew Vaccaro  
 Seconded: Candace Tarabocchia  
 Action taken: 3 Ayes. 1 Absent. 1 Vacancy. Motion Approved.

1. Resolved to approve the following workshops and field trips:

<b>Destination</b>	<b>Date</b>	<b>Cost</b>
Bureau of Education & Research “Defusing Anger, Anxiety and Agression: Improving Student Behavior ~ Greg Keelen	December 8, 2023	\$279.00

2. Resolved to recognize the first week in October, the 2nd – 6th, as the 2023 WEEK OF RESPECT in connection with the Harassment, Intimidation, and Bullying State Legislation.
3. Resolved that the Moonachie School District observe School Violence Awareness Week, October 16 – 20, 2023 in accordance with annual obligations as defined by the NJ State Department of Education.

6. Facilities

Motion: Matthew Vaccaro  
 Seconded: Candace Tarabocchia  
 Action taken: 3 Ayes. 1 Absent. 1 Vacancy. Motion Approved.

1. Resolved to approve the quote from Aeromark Mechanical, Inc. for the quarterly filter change and maintenance of 9 roof top HVAC units – Attachment 6.1
2. Resolved to approve the Water-Based Fire Protection Systems Inspection Report from Cintas Fire Protection – Attachment 6.2

7. Old Business        None.  
Motion:  
Seconded:  
Action taken:
8. New Business        None.  
Motion:  
Seconded:  
Action taken:
9. Information Items None.
10. Discussion Items None.
11. Public Comments  
Open:        6:39 p.m.  
Closed:     6:40 p.m.

Ms. Lee Ten Hoeve welcomed Ms. Candace Tarabocchia as a new board member and stated how grateful the Moonachie Education Association is for the services that board members provide to the school and community. Mr. David Vaccaro echoed Ms. Ten Hoeve's sentiments and also welcomed Ms. Tarabocchia to the Board of Education.

12. Adjourned at 6:42 p.m.  
Motion:                Matthew Vaccaro  
Seconded:            Candace Tarabocchia  
Action taken:        3 Ayes. 1 Absent. 1 Vacancy. Motion Approved.

Respectfully Submitted,

*Laurel Spadavecchia*

Laurel Spadavecchia, Business Administrator/Board Secretary